



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

10 May 2024

Dear Councillor

I write to summon you to the meeting of the **Town Vision Sub Committee** to be held at the Guildhall on **Thursday 16th May 2024 at 6.30 pm.**

The meeting is open to the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Yours sincerely,

S Burrows
Town Clerk/ RFO

To Councillors:

R Bickford J Brady R Bullock S Gillies M Griffiths S Martin J Peggs D Yates	All other Councillors for information
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Agenda

1. To elect a Chairman.
2. To elect a Vice Chairman.
3. Health and Safety Announcements.
4. Apologies.
5. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
6. Public Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

7. To receive and approve the minutes of the Town Vision Sub Committee held on 15th February 2024 as a true and correct record. (Pages 4 - 8)
8. To receive the Town Vision budget statement and consider any actions and associated expenditure. (Page 9)
9. To consider Risk Management reports as may be received.
10. To review the Town Vision Terms of Reference and consider any actions. (Pages 10 - 13)
(Pursuant to FTC held on 7.03.24 minute nr.368/23/24 recommendation 2, point 4)
11. To receive the Town Council Business Plan Appendices and Monitoring Document and consider any actions and associated expenditure.
Please note the Business Plan Appendices can be viewed by clicking here: https://saltashtc.sharepoint.com/:x:/g/EYd2AfKZE11OvpAVY_7IwiwBka5Z_EJCCkas09bcfFuxSkw

12. To receive a draft Climate Change Strategy and consider any actions and associated expenditure. (Pages 14 - 18)
(Pursuant to FTC held on 7.03.24 minute nr. 360/23/24)
13. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
14. To consider any items referred from the main part of the agenda.
15. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
16. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of next meeting: Thursday 15th August 2024.